

# Agenda

## Overview and Scrutiny Committee

Date: **Monday 25 April 2022**

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Time: **5.30 pm**

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Place: **Council Chamber**

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# Overview and Scrutiny Committee

## Membership

**Chair** Councillor Liz Clunie

**Vice-Chair** Councillor Paul Feeney

Councillor Sandra Barnes  
Councillor Michael Boyle  
Councillor Jim Creamer  
Councillor Rachael Ellis  
Councillor Andrew Ellwood  
Councillor Mike Hope  
Councillor Simon Murray  
Councillor Marje Paling  
Councillor Martin Smith  
Councillor Sam Smith

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# AGENDA

Page

- 1 **Apologies for absence**
- 2 **To approve, as a correct record, the minutes of the meeting held on 7 March 2022** 5 - 8
- 3 **Declaration of interests**
- 4 **Programme of portfolio holder attendance** 9 - 24  
Report of the Democratic Services Manager
- 5 **Carbon management strategy and action plan update** 25 - 27  
Report of the Head of Environment
- 6 **Sewerage review report** to follow  
Report of the Head of Environment
- 7 **Scrutiny work programme** 29 - 35  
Report of the Democratic Services Manager
- 8 **Any other item which the Chair considers urgent**

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## MINUTES OVERVIEW AND SCRUTINY COMMITTEE

**Monday 7 March 2022**

Councillor Liz Clunie (Chair)

Councillor Paul Feeney	Councillor Mike Hope
Councillor Sandra Barnes	Councillor Meredith Lawrence
Councillor Michael Boyle	Councillor Marje Paling
Councillor Jim Creamer	Councillor Martin Smith
Councillor Rachael Ellis	Councillor Sam Smith
Councillor Andrew Ellwood	

Apologies for absence: Councillor Jennifer Hemingway and Councillor Simon Murray

Officers in Attendance: B Hopewell, E McGinlay and E Minogue

Guests in Attendance: Councillor Jenny Hollingsworth

### **23 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies were received from Councillors Hemmingway and Murray. Councillor Lawrence attended as substitute.

### **24 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 8 NOVEMBER 2021**

#### **RESOLVED:**

That the minutes of the above meeting, having been circulated, be approved as a correct record.

### **25 DECLARATION OF INTERESTS**

None.

Councillor Feeney joined the meeting.

### **26 PROGRAMME OF PORTFOLIO HOLDER ATTENDANCE**

Councillor Sam Smith joined the meeting.

Members welcomed Councillor Jenny Hollingsworth to the meeting to examine the Growth and Regeneration portfolio.

No questions or areas of concern had been submitted in advance of the meeting so Councillor Hollingsworth delivered an update on various areas of responsibility within her portfolio.

Councillor Hollingsworth informed members that:

- The Council had under delivered on the number of houses constructed but expects that delivery will catch up in the next quarter.
- No affordable homes were delivered in this quarter but it is expected that it will catch up in the next financial year.
- The Council currently has a 6.23 year housing land supply, which is above the 5 year requirement.
- Work is ongoing to bring forward the Nottinghamshire Strategic Plan which will be an update of the Core Align Strategy adopted in 2014.
- Empty homes across the borough have decreased by 36% over the last year, to which Councillor Hollingsworth paid tribute to Nicola Bryant and her team for their work on this.
- A new page has been added to the Council's website to allow local businesses to promote themselves.
- Arnold Market Place was progressing well and the Council were on track to have most of the units filled by completion

Councillors Hollingsworth also answered questions, posed at the meeting, from members relating to reliance on developers/housing providers, setting deadlines for developments, percentages of affordable homes per development and the use of article 4 directives for issues with houses of multiple occupation (HMO).

She confirmed that there are adequate avenues for communication with developers to ensure they have the best support, funding chances and access to guidance and legislation to allow them to hit the housing deadlines and follow the legislative framework. She followed on to confirm that due to the increase in HMO's, an article 4 directive was something that could be considered where necessary, but noted they needed substantial evidence to support them, which is currently not available. It was reiterated that HMO's play an important role in providing accommodation for single persons.

Councillor Lawrence joined the meeting.

**RESOLVED to**

Thank Councillor Hollingsworth for her attendance and the information provided.

**27 GEDLING PLAN QUARTER 3 PERFORMANCE REPORT**

Councillor Barnes joined the meeting.

The Director of Communities, Environments and Leisure introduced a report which had been circulated in advance of the meeting, informing members in summary of the position against Improvement Actions and Performance Indicators in the 2020-23 Gedling Plan at the end of 2021/22 quarter 3.

Member noted that they were pleased to hear the rediscover campaign had been well received but wondered whether footfall has been measured as part of the evaluation of the campaign. It was also noted that increased reporting on future performance monitoring would be useful, namely the introduction of a measure against the previous year to see a full comparison of progress, where applicable.

Members discussed the achievements and noted that further information on the Gedling community money advice developments would be useful.

**RESOLVED to:**

Note the information and report back on the matters raised by members.

**28 SCRUTINY WORK PROGRAMME**

The Democratic Services Manager introduced a report, which had been circulated in advance of the meeting, to provide an update on the scrutiny work programme and to receive feedback from members on ideas for the programme going forward.

Members discussed the report and identified areas for examination, such as the state of public parks, the current level of facilities at recreational grounds and the relationships the council has with “friends” groups. It was decided that these areas would be added to the work plan and addressed through working groups and officer reports to review the areas in depth and suggest recommendations to council for any issues found.

It was also noted that during the next year, the committee would be inviting external partners to meetings to review their work across the borough. These reviews would take into account any funding received from the council and any additional support available.

**RESOLVED to:**

- Note the information in the “follow up” section of the report;

- Confirm the areas for examination for the remainder of the 2021/22 work programme such as the issue of sewage discharge within the borough; and
- Include the areas of partner performance, public parks, facilities at recreational grounds and relationships with friends groups for examination for the 2022/23 work programme.

**29 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT**

None.

The meeting finished at 6.55 pm

Signed by Chair:  
Date:





## **Report to Overview and Scrutiny Committee**

**Subject:** Programme of portfolio holder attendance

**Date:** 25 April 2022

**Author:** Democratic Services Manager

### **Purpose**

To consider the areas of responsibility of Councillor Henry Wheeler, portfolio holder for housing, health and wellbeing, as part of the programme of holding the executive to account.

### **Recommendation(s)**

#### **That the Overview and Scrutiny Committee:**

- 1) Considers, asks questions and makes comment on the information provided;
- 2) Discusses any topics for potential inclusion in the future work programme; and
- 3) Identifies another portfolio for examination at the next meeting

## **1 Background**

At the 26 April 2021 Overview and Scrutiny Committee, members agreed to continue with a programme of attendance by portfolio holders, and relevant officers, at committee. Areas of performance, within each portfolio for examination, would be identified, and questions for portfolio holder submitted in advance of each meeting. 'Ad hoc' questions could also be put forward at the meeting itself.

Non-executive members would also be invited to submit questions for the portfolio holder.

## **2. 2021/2022 programme of portfolio holder attendance**

Councillor Henry Wheeler, portfolio holder for housing, health and wellbeing, is attending the committee to give members the opportunity to examine their area of responsibility which includes:

- Leisure centres and sports development, including lead for sport and physical activity
- Health promotion and development
- Bonington Theatre
- Homelessness and housing needs
- Council housing development.
- Housing and council tax benefits.
- Liaison with public health and clinical commissioning group.

The report for quarter 4 won't be available until around June 2022 so the report detailing performance indicators for quarter 3 is attached at appendix 1 to the report.

## **3 Financial implications**

There are no financial implications arising from this report.

## **4 Legal implications**

There are no legal implications arising from this report.

## **5 Equalities implications**

There are no equalities implications arising from this report












## **6 Carbon reduction/sustainability implications**

There are no carbon reduction/sustainability implications arising from this report.

## **7 Appendices**





Appendix 1: All portfolio performance information






# Quarter 3 indicator report

PI Status		Long Term Trends		Short Term Trends	
	Alert		Improving		Improving
	Warning		No Change		No Change
	OK		Getting Worse		Getting Worse
	Unknown				
	Data Only				

Page 11







## COHESIVE, DIVERSE AND SAFE COMMUNITIES



PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
LI027f Number of attendances - Bonington Theatre	Communities and Leisure; Leisure	Health and Wellbeing Housing	9,446	Tracking Indicator Only	18,491	Tracking Indicator Only			
LI107 Number of litter and dog fouling Fixed Penalty Notices (FPN) served	Community Safety; Environment	Public Protection Portfolio	17	Tracking Indicator Only	36	Tracking Indicator Only			

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
LI131 Number of fly tipping and duty of care cases submitted to the Council's Legal Team (cumulative figure)	Community Safety; Environment	Public Protection Portfolio	4	Tracking Indicator Only	10	Tracking Indicator Only	↓		
LI133 Number of fly tipping incidents reported to Gedling Borough Council	Community Safety; Environment	Public Protection Portfolio	276	Tracking Indicator Only	1062	Tracking Indicator Only	↑		
LI346 Percentage of fly tipping incidents removed within 4 working days	Community Safety; Environment	Public Protection Portfolio	98.6%	98%	99.1%	98%	↓		
LI076 Level of All Crime across Gedling Borough rate per 1000 population	Community Safety; Environment	Public Protection Portfolio	13.3	Tracking Indicator Only	13.0	Tracking Indicator Only	↓		
LI081 Level of recorded anti-social behaviour across Gedling	Community Safety; Environment	Public Protection Portfolio	3.8	Tracking Indicator Only	4.9	Tracking Indicator Only	↑		

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
Borough (per 1000 population)									
LI074 Average time to process new Housing Benefit claims (in calendar days)	Economic Growth and Regeneration	Health and Wellbeing Housing	14 days	15 days	13.4 days	15 days	↓	✔	
LI075 Average time to process Housing Benefit change in circumstances (in calendar days)	Economic Growth and Regeneration	Health and Wellbeing Housing	4.7 days	4 days	5.1 days	4 days	↓	⬮	We received a significantly higher amount of work due to the Government's changes on Universal credit resulting in a bulk load of change in circumstances being issued. These issues have been resolved and December's performance of 2 days is significantly improved.
LI086 Average length of time spent in temporary accommodation (in weeks)	Economic Growth and Regeneration	Health and Wellbeing Housing	19.8 wks	22 wks	24.3 wks	22 wks	↑	✔	

## COUNCIL - High performing

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
LI052 Percentage of calls to the contact centre answered (or call back made) - 12 month rolling total	Governance and Customer Services	Deputy Leader Resources and Reputation	94.5%	94.0%	94.5%	94.0%			
LI057 Percentage of customers seen within 15 minutes	Governance and Customer Services	Deputy Leader Resources and Reputation	100%	94.0%	100%	94.0%			
LI006 Working Days Lost Due to Sickness Absence (rolling 12 month total)	HR, Performance and Service Planning	Leader Portfolio	10.1 days	9.00 days	10.1 days	9.00 days			The rate of absence now stands at more than a day above target. Although in recent months the level of absence has been rising, this is often expected in winter months and little absence was attributed to Covid however in December there have been 58 working days lost to Covid and this represents around 14% of all absence. Realistically it is

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
									unlikely that we will now achieve target by year end as the rates of infection due to the Omicron strain mean that absence from work is more likely perhaps particularly in the next few months. The position is also exacerbated by the high number of long-term absences cases, these are being managed in accordance with the Council's absence policies.
LI017 Percentage of Business Rates Collected	Finance and ICT	Deputy Leader Resources and Reputation	79%	83.4%	79%	98.90%			<p>The collection rate of 79.0% at the end of Quarter 3 in 2021/22 is lower than the expected collection rate of 83.4% and similarly, lower than the actual collection rate of 81.4% at the end of comparative Quarter 3 period in 2020/21.</p> <p>This reduction is likely to be due to a combination of factors, not least the reduced</p>

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
									<p>level of retail discount available to business rate payers in 2021/22 compared to the previous year and the difficult trading environment for businesses as they seek to recover from the effects of the Covid-19 pandemic.</p> <p>Debt recovery processes have also continued to be impacted in 2021/22 mainly due to staff having to be re-deployed to other activities such as the processing of Covid-19 business support grants and staff vacancies have also impacted on capacity. However, mitigation measures are being implemented to ensure resources can be directed where possible towards debt recovery work, including the appointment of temporary staffing which includes a</p>



PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
									dedicated debt recovery officer post.
LI018 Percentage of invoices paid within 30 days	Finance and ICT	Deputy Leader Resources and Reputation	97.8%	99.0%	97.7%	99.0%	↑	⚠	In Quarter 3 the number of invoices not being paid within the 30 day target was 47 out of a total number of invoices of 2310. Many departments managed to achieve 100% payment of invoices within the 30 day target. Those departments whose performance is not currently meeting the 30 day target of 99% will be contacted and reminded of the requirement to meet this standard.
LI016 Percentage of Council Tax collected	Finance and ICT	Deputy Leader Resources and Reputation	82.2%	84.4%	81.2%	98.5%	↑	⚠	The collection rate of 82.2% at the end of Quarter 3 in 2021/22 is lower than the expected collection rate of 84.4%, however it is at a similar level to the actual collection rate of 82.6% at the end of comparative period of Quarter 3 in 2020/21.





PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
									<p>This reduction is likely to be due to a combination of factors including the wider economic situation, for example, inflation increasing sharply in recent months impacting on the cost of living. The end of the furlough scheme and the removal of the £20 per week uplift in Universal Credit at the end of September 2021 may also have had an impact on council tax collection rates.</p> <p>Debt recovery processes have also continued to be impacted in 2021/22 mainly due to staff having to be re-deployed to other activities such as the processing of Covid-19 business support grants and staff vacancies have also impacted on capacity. However, mitigation measures are</p>

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
									<p>being implemented to ensure resources can be directed where possible towards debt recovery work, including the appointment of temporary staffing which includes a dedicated debt recovery officer post.</p> <p>During 2020/21 the collection rate improved during the final quarter of the year with the final collection rate being broadly in line with the target, and it is anticipated that a similar improvement will be achieved in the final quarter of 2021/22 in response to mitigation measures taken.</p>







**ECONOMY - Vibrant**

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
ECO12 Delivery of school based employability events	Economic Growth and Regeneration	Young people and Equalities	0	2	2	8	↓	🛑	Two events were planned for Q3, but both had to be cancelled due to Covid.
363 Number of school-age work experience placements hosted in Gedling Borough Council in partnership with YouNG (and Economic Development)	HR, Performance and Service Planning	Young people and Equalities	3	4.5	3	6	↑	🛑	It has been possible to offer a small number of work experience programmes this year although there has been no real demand from schools and also, within teams, due to home working there is very limited capacity to support such arrangements. This may be an issue going forwards and it may be necessary to consider a review of targets.
LI118 Number of long term empty homes in the Borough returned to use as a result of Gedling	Environment; Public Protection	Public Protection Portfolio	20	10	63	40	↓	✅	









PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
Borough Council intervention									
NI154 Net additional homes provided	Development and Place	Growth and Regeneration	69	115	245	458	↓	●	Certain housing sites have not come forward as quickly as anticipated by landowners and developers. A Housing Delivery Action Plan has been published and includes measures to increase delivery of new housing in Gedling Borough. In addition, the emerging Greater Nottingham Strategic Plan will allocate additional land for housing to meet future needs. There are a number of developments currently progressing that will help us to get closer to the target: Teal Close (Netherfield), Lendrum Court (Burton Joyce), Rolleston Drive (Arnold), Chase Farm (Gedling), Mapperley Plains, Park

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
									Road (Calverton), Vale Road (Colwick).
NI155 Number of affordable homes delivered (gross)	Economic Growth and Regeneration	Growth and Regeneration	0	5	9	20	↓		Whilst the year to date figure is below target there are a range of developments which will complete in the financial year which should achieve the target.
NI157a Percentage of Major planning applications processed within 13 weeks	Development and Place	Growth and Regeneration	100%	90.0%	100%	90.0%	▬		
NI157b Percentage of Minor planning applications processed within 8 weeks	Development and Place	Growth and Regeneration	80.8%	86.0%	82.7%	86.0%	↓		Due to concentration of efforts on Major and Other applications, the target was missed this quarter but is expected to be on target in Q4.
NI157c Percentage of other planning applications processed within 8 weeks	Development and Place	Growth and Regeneration	92.1%	80.0%	84.6%	80.0%	↑		

## ENVIRONMENT - Sustainable

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
LI371 Number of garden waste customers	Environment; Transport and Waste Services	Environment Portfolio	18,500	17,000	18,500	17,000			
NI191 Residual household waste per household in 2023	Environment; Transport and Waste Services	Environment Portfolio	142.3kg	140kg	278kg	560kg			Whilst the target for this was narrowly missed, we are on target year to date and we have an educational programme planned for Spring 22 to help improve future figures.
NI192 Percentage of household waste sent for reuse, recycling and composting	Environment; Transport and Waste Services	Environment Portfolio	36.3%	36.0%	36.9%	36.0%			

## HEALTHY lifestyles

PI Code & Short Name	Responsible OUs	Portfolio Owners	Q3 2021/22			Annual 2021/22	Trend compared to previous quarter	Quarterly Status	Latest Note
			Value	Target	Year to Date				
LI276 Percentage of food premises scoring 4 or 5 in the national food hygiene rating scheme	Environment	Public Protection Portfolio	96%	90%	96%	90%			
LI379 Average number of Swim School Members (12 month rolling period)	Communities and Leisure; Leisure	Health and Wellbeing Housing	3,121	Tracking Indicator Only	3,121	Tracking Indicator Only			
LI027 Number of visits to leisure centres	Communities and Leisure; Leisure	Health and Wellbeing Housing	228,700	Tracking Indicator Only	533,313	Tracking Indicator Only			
LI085 Current number of DNA members	Communities and Leisure; Leisure	Health and Wellbeing Housing	3,468	Tracking Indicator Only	3,468	Tracking Indicator Only			





## **Report to Overview & Scrutiny Committee**

**Subject:** Carbon Management Strategy and Action Plan Update

**Date:** 25<sup>th</sup> April 2022

**Author:** Sim Duhra, Climate Change Officer

**Purpose:** To update Members on the progress of the Carbon Management Strategy and Action Plan.

### **1 Background**

- 1.1 On 17<sup>th</sup> March 2022 the council approved the Carbon Management Strategy and Action Plan.
- 1.2 The Carbon Management Strategy and Action Plan builds on the Council's work to date on low carbon interventions and improve the local environment. It sets out how the Council will reduce its current carbon footprint across the borough, taking into account the fleet vehicle emissions, and the energy used to power and heat offices, leisure centres and other buildings, and encouraging sustainable travel for staff.
- 1.3 Alongside the ambition to reduce its own carbon footprint, the Council will also be playing a key role in working with partners to lead the borough to reach net zero emissions by 2030.

### **2 Proposal**

2. It is proposed that Members note the summary of actions and activities already undertaken by the Council so far. This will be presented as a PowerPoint presentation by Mel Cryer (Head of Environment), Sam Palmer

(Food, Health & Housing Manager) and Sim Duhra (Climate Change Officer).

### **3 Alternative Options**

- 3.1 A detailed written report could be submitted however this would duplicate the approved Carbon Management Strategy and Action Plan. Delivering a presentation gives the opportunity to open up for discussion to the Committee.

### **4 Financial Implications**

- 4. This update will be delivered using existing resources within the Environment department and will have no further financial implications.

### **5 Legal Implications**

- 5.1 Achieving net zero emissions of carbon dioxide by 2030 is not a legal requirement. However, the Council has agreed a motion that establishes an expectation to deliver widespread carbon reductions through the Carbon Management Strategy and Action Plan. A PowerPoint Presentation will give an update on that delivery of that expectation.

### **6 Equalities Implications**

- 6.1 The Carbon Management Strategy and Action Plan has been consulted on, this has given the opportunity for consideration of the views of residents, community groups and staff to be taken into account. An Equalities Impact Assessment was undertaken prior to adopting the Carbon Management Strategy and Action Plan.

### **7 Carbon Reduction/Environmental Sustainability Implications**

- 7.1 The PowerPoint presentation will give an update on actions and activities undertaken so far on carbon reduction / environmental sustainability. Adopting the Carbon Management Strategy and Action Plan strengthens the carbon reductions for the future.

## **8 Appendices**

8.1 None

## **9 Background Papers**

9.1 Carbon Management Strategy and Action Plan

### **Statutory Officer approval**

**Approved by:**

**Date:**

**On behalf of the Chief Financial Officer**

**Approved by:**

**Date:**

**On behalf of the Monitoring Officer**

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## Report to Overview and Scrutiny Committee

**Subject:** Scrutiny work programme

**Date:** 25 April 2022

**Author:** Democratic Services Manager

### 1 Purpose of the report

To provide an update on the scrutiny work programme.

#### Recommendation(s)

##### **That the overview and scrutiny committee:**

Reviews proposals and suggests ideas for examination for the 2022/23 work programme

### 2 Work programme

A draft programme was discussed at the previous meeting and has been updated and attached as appendix 1.

As discussed at the last meeting, there will be future examination of the following areas and this will be scheduled after the next meeting:

- partner performance
- public parks
- facilities at recreational grounds
- relationships with friends groups

The programme of portfolio holder attendance will continue, as will other standing items such as performance, and members are invited to put forward any additional ideas for inclusion in the work programme.

To aid the committee, a copy of cabinet portfolios are attached at appendix 2.

**3 Financial implications**

There are no financial implications arising from this report.

**4 Legal implications**

There are no legal implication arising from this report.

**5 Equalities implications**

There are no equality implications arising from this report.

**6 Carbon reduction/environmental sustainability implications**

There are no carbon reduction/environmental sustainability implications arising from this report.

**7 Appendices**

Appendix 1 – Draft work programme

Appendix 2 – Cabinet portfolios

## Overview and Scrutiny Committee work programme 2022/23 - DRAFT

	Programme of portfolio holding to account	Performance review	Reports/items at committee	Current reviews/responses	Suggestions for partner performance reviews
25 Apr 22	Cllr H Wheeler (confirmed)		Carbon reduction plan update  Sewerage review report		
4 Jul 22	Cllr Viv McCrossen (to confirm)	Q4 performance  Risk Register  Annual report of committee		Review of implementation of domestic abuse report  Review of public parks	Jigsaw Homes (to confirm)
5 Sep 22	Cllr Clarke (to confirm)	Q1 performance  Traffic regulation orders review		Review of facilities at recreational grounds	
7 Nov 22	Cllr Payne (to confirm)	Q2 performance			
16 Jan 23	Cllr Barnes (to confirm)			Review of implementation of the waste policy	
6 Mar 23	Cllr D Ellis (to confirm)	Q3 performance			
24 Apr 23	Cllr Hollingsworth (to confirm)				
Rolling issues			Procurement policy  Complaints		

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## **CABINET PORTFOLIOS**

### **Leader of the Council**

- Overall strategy and delivery of agreed Council priorities and objectives.
- Oversight of all Cabinet responsibilities.
- Building and developing relationships with partners at a local, regional, national and international level to pursue matters of interest to the Council and the community.
- Representing the interests of the Council and the wider community on the Local Enterprise Partnership, Metro Board, East Midlands Councils, and other key strategic local, regional and national bodies.
- Oversight of the Council's Partnership and Collaboration Agreements with key partners.
- Building and maintaining positive relationships with and between elected Members and employees.
- Promoting and encouraging effective corporate governance and the highest standards of probity.
- Emergency Planning.
- Strategic lead for Economic Development and Inward investment.

### **Resources and Reputation**

- Budget strategy, financial management and local taxation.
- Asset Management, including the Council's investment property, sales and purchase of land.
- Climate Change.
- Commercialisation.
- Communications, marketing and promotion.
- Media relations.
- Customer Services, information and communications technology, including digitalisation.
- Transformation of Council services, processes and governance.
- Social Mobility.

### **Public Protection**

- Crime Reduction and Community Safety.
- Public Protection.
- CCTV and RIPA.
- Safeguarding.
- Environmental Health.
- Empty Properties

## **Growth and Regeneration**

- Planning policy, development management and building control.
- Transportation.
- Town Centre management and development.
- Business improvement, local business engagement, promotion and support.
- Housing Development.
- Employment and Skills.

## **Health and Wellbeing**

- Leisure Centres and Sports Development, including lead for sport and physical activity.
- Health Promotion and development.
- Bonington Theatre.
- Homelessness and Housing Needs.
- Council housing development.
- Housing and council tax benefits.
- Liaison with Public Health and Clinical Commissioning Group.

## **Environment**

- Waste Management and recycling.
- Street cleaning.
- Maintenance and development of parks, open spaces, cemeteries and Allotments.
- Pet cremation.
- Energy management and sustainability.

## **Community Development**

- Community centres.
- Neighbourhood Working.
- Community Events.
- Arts and culture.
- Community Engagement and Consultation, including liaison with the voluntary sector and Parish Councils.
- Members' services, including member training and development.

## **Young People and Equalities**

- Play and events for young people.
- Equalities.
- Youth Council and Youth Mayor.
- Engagement and consultation with young people.

- Liaison with various bodies and agencies in relation to mental health.
- Support the Deputy Leader in the development of a Social Mobility Commission and delivery of agreed key actions.
- Work with the Portfolio holder for Growth and Regeneration in reducing levels of youth unemployment.
- Work with the Portfolio holder for Public Protection to reduce risk and fear of crime for young people.

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